

## SoluSoft Sharepoint Overview

Organizations today have learned that in order to be successful it is important that communication channels be open throughout out the company. One of the industries most successful and influential products helping to facilitate this communication is Microsoft Office SharePoint. SoluSoft has the skills and experience to help departments, divisions, and entire corporations to implement SharePoint successfully in their environment. From requirements to implementation and ongoing support SoluSoft has all the tools you need to be productive and efficient with SharePoint. We can provide advice, direction, technical skills, and enhance product offerings that can make your SharePoint portal even more effective.

SharePoint enables teams and departments to collaborate on projects more efficiently. As an information portal Share Point makes it possible for team members to publish and maintain documents, review and collaborate on documents and spreadsheets, incorporate e-mails into the shared knowledge base and so much more. While it is easy to use it is not always easy to design and define the features that best suit each group using the system. This is where the experts from SoluSoft can help. SoluSoft is a Microsoft Certified Partner and a SharePoint Independent Software Vendor adding our own features to this innovative product.

## SharePoint Professional Services Features

- Requirements Analysis
- Capacity Planning
- Software Installation
- System Configuration
- Customization Services
- Workflow Design
- Document Repository Planning
- Multi-file Format Viewer
- Document Annotations
- Customizable Solution Templates
- Add-on Products are in Development

## Solution Templates

In addition to the standard features SoluSoft also offers custom templates that allow standard business departments to get going quickly. Templates for HR, Marketing and Sales, and Accounting are available and can be customized for your individual needs or implemented as presented for the fastest availability. Once the departments users have gotten a chance to use the template we find you will get better feedback and ideas because the team has a vested interest in the success of the project.



## Industries Served

- Insurance
- Government
- Life Sciences
- Education
- Finance
- Marketing
- Multimedia
- Customer Services
- Advertising
- Publishing
- Packaging

## Contact Us

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■ **HR Template**

- ◆ Employee Appraisals (With Workflow)
- ◆ Interview / Basic Employee Information
- ◆ Vacation Application & Approval (With Workflow)

■ **Accounting Template**

- ◆ Paycheck Generation (From HR Module)
- ◆ Invoice Generation (From Marketing and Sales Module)
- ◆ Managed Repository of Documents (Paychecks and Invoices)

■ **Workflow Design**

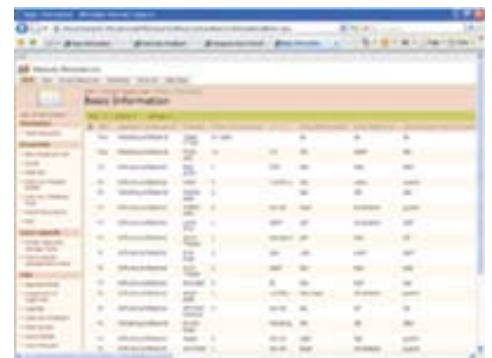
From simple review and approvals to complex interfaces to existing line of business applications we can show you how to make your employees more efficient and give management the information they need to make better informed decisions.

■ **Marketing and Sales Template**

- ◆ Sales Met / Achieved
- ◆ Customer Management
- ◆ Generation of periodic Reports
- ◆ Marketing Employee list Management
- ◆ Managing Targets for each Marketing Employee

■ **Document Management**

From document organization and structure to forms and index definitions we can help you better define your document management portal solution to be more efficient and effective.



**Cooperative Products**

■ **Multi-file Format Viewer**

The Multi-file Format Viewer (MFV) from SoluSoft addresses several needs of SharePoint users. It can eliminate the need for all team members to have MS Office and other applications installed on every desktop and also provides a mechanism for adding annotations to documents without altering the original document.

■ **i2Scan Batch Scanning Solution**

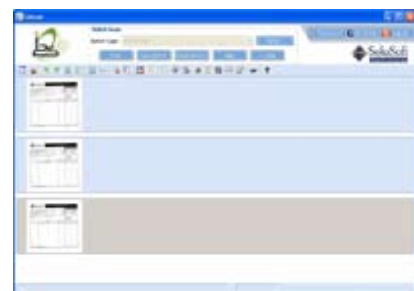
In applications where it is necessary to add documents to a Share Point portal site that originally exist in paper form the i2Scan Batch Scanning Solution will be available to meet those needs. The i2Scan product has robust batch scanning features as well as sophisticated recognition tools that allow documents to be automatically indexed and categorized for use in a number of Document Management solutions.

■ **Enhanced SharePoint Workflow Designer**

Microsoft Office Share Point 2007 introduced a workflow feature using the Microsoft Windows Workflow Foundation to build workflows in the Share Point Workflow Designer.



Multi-file Format Viewer



i2Scan Batch Scanning

